



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

Planning/CES Meeting May 23, 2017

MINUTES

Agenda Topic		Outcome/Action
Attendees	<p>In person: Tom, Erin, Natalie, Eric, Anna Kelly, Rona, Mary, Crystal (FP), Carlos, Allison (CPC), Darlene, Jen, Jay King, Lindi Kim, Bill, Leslie</p> <p>Phone: Piper, Matt (Homebase)</p>	
Singles CES	<p>+Singles CES P&P draft has been finalized and will be put on website this afternoon. Will ask for feedback next week and will move to singles P&P. From Matt: Red text comes directly from Family CES P&P, black text is changes or additions. Make sure to review the black text. Will be sent to PIC google group.</p> <p>+ How is the matching/referrals process going? Most referrals have come from City HF Increment 2 (35 singles, 10 families). What is the step by step process of how we make referrals? Working on that with Homebase. Jen said there are challenges with side doors- providers are calling her asking for referrals. <u>All providers must participate in the CES process and minimizing side doors (adhering to P&P).</u></p> <p>+ Jay wants to know how we are going to address appropriate matching when people have similar scores/prioritization levels. Also need to address additional issues/conditions a client experiences but those may not be taken into account with a VISPDAT score. Agencies need to make sure they are aware of policies so they can bring these people to case conferencing with proper documentation stating reason for additional considerations.</p> <p>+ Homebase to comment on document ready prioritization: would not want to see a highly vulnerable person not get help and someone else does just because they are document ready. This does not align with HF principles. We can give providers 30 days from the time assessment is completed to work on getting documents. Referrals should not be rejected because someone is not doc ready. Can use it as a tie breaker though if the 2 people are at the same prioritization level.</p>	

	<p>+ What resources are available for managing singles CES? PHOCUSED funded by AUW to manage singles case conf. PIC Director's office is handling the matching and referrals/management of list. Currently not that many openings or places to refer people to. Need more units to be added to inventory. AUW scope for case conf is \$15K for year of 2017.</p>	
Families CES	<p>Tom presented Family CES scope of work document. HCF will bring resources to develop Family CES. HCF would like to fund PHOCUSED to carry out this work. Natalie mentioned PHOCUSED will help get this started but is not meant to be the entity for the long term. Recommendations for changes to Tom's Family CES document: -Change Major to Mayor -Change date of 2108 to 2018 -Reword last 2 paragraphs to incorporate BTG suggestions (add term Oahu and take away incubate)</p>	
PHOCUSED	<p>Questions for PHOCUSED: 1. What does the staffing look like? Team is made up of program assistant (Heidi) and administrator (possibly Eric after VISTA term ends) Jay prefers these staff to understand direct services and have experience in providing those services. There may be a missing experience level. Natalie agrees and is willing to do this for a year. After the first year, there should be a permanent administrator that can do CES for the long haul (one that has lots of direct service provision). 2. What is the intent for PHOCUSED to turn current case conferencing into real case conferencing? Natalie has asked for feedback from providers and has received conflicting opinions. Natalie will use best practice and advice from TA providers to: start at top of list that discusses barriers to those getting housed. After those are discussed, we want to discuss why those people aren't ready to move to housing (i.e. not document ready) Natalie (PHOCUSED), Eric (PIC), and Carlos/Allison left room and group discussion ensued. From Rona: Do we adopt this scope of work? Or are we trying to decide on whether it should be PHOCUSED? Rona thinks this is a good solution because PHOCUSED is already involved in many of these components and things in the scope of work play into what PHOCUSED does (i.e. advocacy) Bill asked how PHOCUSED was chosen to do this work? Tom mentioned it was an HCF decision</p>	

	<p>Jen mentioned a \$35K grant has been reallocated to AUW for CES. Funders are starting to determine what community is going to do. Jen has a concern about this since it should be a community process. We don't want to exclude other funders in the long term.</p> <p>Do we have a general consensus that we want this to happen (i.e. HCF give \$ to PHOCUSED for CES)? Rona makes a motion to approve the HCF Scope of Work for PHOCUSED. Crystal seconds the motion. Consensus is YES. However, we want there to be a monitoring process (for managing effectiveness of CES. HCF accepts feedback from PIC) and a 6 month interim report. Next will proceed with approval from PIC Planning, then PIC Exec, then PIC general</p> <p>Jen wants to know what will happen if PHOCUSED is not meeting our CoC's needs? Ask HCF to see what outcomes/full deliverables are and how monitoring will take place.</p>	<p>HCF Scope of Work for PHOCUSED approved; a 6 month interim report to be provided by HCF.</p>
CoC CES deadline	<p>ALL HOUSING TYPES AND SUBPOPULATIONS need to be included in CES by January 2018 (PSH, RRH, and TH)</p>	
Next Meeting	<p>The next meeting will be 6/27/17 at AUW, 5th floor</p>	
Minutes Prepared by:	<p>Tom McDonald</p>	